

Hometown Grants 2025

Community Foundation of Huntington County

Application Instructions

Grant Requests

Grants are available to all projects/organizations that benefit the Town of Andrews, Markle or Warren and its residents.

Evaluation

Please keep in mind that your application will be evaluated on the following criteria:

- (1) Merit and quality of the proposal;
- (2) Community need;
- (3) Long term impact on the Town of Andrews, Markle or Warren; and
- (4) Number of persons benefited/affected by the proposal.

Saving Your Application

Your application will be saved automatically as you complete each question. When you log back in to your profile, you will be able to start where you left off.

Technical Assistance

If you need technical assistance with your application, please email info@huntingtonccf.org with your question and one of our staff members will respond as soon as possible.

Staff Comments

Staff Comments

Character Limit: 5000

Application

Town Selection*

Which town are you applying for?

Choices

Town of Andrews
Town of Markle
Town of Warren

Please name your project/program, preferably in ten words or less.

Project/Program Name*

Character Limit: 100

Please summarize your request in less than 100 characters. This will help us share a snapshot of your request with our committee members and donors.

Example

Funding to support a literacy initiative in partnership with XYZ nonprofit

Project/Program Summary*

Character Limit: 100

Please describe your proposed project in up to 3,000 characters.

Remember to include the community need, long term impact in Andrews, Markle or Warren, IN and the number of persons benefited/affected by the project.

Summary of Request*

Character Limit: 3000

Impact Areas*

Please explain how this project or idea will bring value to your town, who this will specifically impact and why.

Character Limit: 1000

Please list the actions you plan to take to meet the community needs described in your summary of request.

With each action, list up to three measurable goals you hope to achieve through the project.

Action & Goals*

Character Limit: 3000

Grant Amount Requesting*

Character Limit: 20

Total Project Cost*

Character Limit: 20

Please list any additional sources of funding for this project.

This could include other grants, donations, operating reserves, etc. Please indicate whether additional sources are pending or committed.

Additional Sources of Funding

Outside of this grant request, where are you receiving funding from to complete and/or maintain this project?

Character Limit: 3000

Collaboration

Are you partnering with an organization, neighbors, town officials, a church group, etc. to see this project vision come to life? If so, please explain who these groups are and what role they play in this request.

Character Limit: 2000

Attachments

Request Documentation

Please upload the following items. Remember, applications will be evaluated on their merit and quality.

Only pdf file formats will be accepted.

Please upload a detailed project budget showing

- how grant funds would be used (what specifically will our funds be going toward?)
- other money coming in for the project (fundraisers, donations, town participation, collaborations, etc.)
- other costs associated with the project to launch and to maintain in the future

Detailed Project Budget*

File Size Limit: 2 MB

If you have price quotes/estimates related to the project, please upload those here.

It is considered best practice to obtain at least two price quotes for a project and we encourage you to shop local vendors, if possible.

Price Quotes/Estimates

File Size Limit: 2 MB

Please upload your leadership team such as a Board of Directors roster.

Leader titles may include President, Treasurer, Director, etc. Leader affiliations include place of employment and job title.

If this is a community project, please include the main contact(s) responsible for project completion.

Roster of Leaders with Titles and Affiliations

File Size Limit: 2 MB

If you have any other relevant items you wish to include with your application, please upload those here.

If you are partnering with an organization or organizations on this project, we strongly suggest that you include **letters of support** and/or a **memorandums of understanding (MOUs)** to show commitment from your partners on the project.

Additional Item 1

File Size Limit: 2 MB

Additional Item 2

File Size Limit: 2 MB

Additional Item 3

File Size Limit: 2 MB